

# LUTHERAN HIGH

## Request for Online Coursework Approval

*This form must be completed prior to taking each online course at LuHi. This includes courses to meet the graduation requirement and/or graduation requirements and enrichment.*

Each student of Lutheran High School, beginning with the Class of 2020, is required to complete a minimum of one online course prior to high school graduation. The rationale for the online requirement includes:

- expanding a student's horizon beyond what LuHi can offer in a traditional learning environment
- equipping students with an online educational experience in preparation for learning after high school.

Options include:

- **Credit recovery course** – student completes an online class to replace a class they did not pass during the regular school year
- **Enrichment class** – student completes an online class that is not offered at LuHi for credit. These classes earn high school and/or college credit and are usually quite demanding.
- **Massive Open Online Course [MOOC]** – students can sign up through many universities and other agencies to attend a course that is free [or very inexpensive] that offers a certificate of completion. These courses vary greatly in number of lessons and time required. [No academic credit is earned for a MOOC.]

### **STEP 1:**

*Complete to the bold, solid line and submit to the school office in order to set up an appointment with the Principal. This form will be returned to you with your appointment date and time indicated below.*

Student Name: \_\_\_\_\_ Graduation Year: \_\_\_\_\_

Name of Course: \_\_\_\_\_ Length of Course: \_\_\_\_\_

Anticipated Start Date: \_\_\_\_\_ Anticipated Completion Date: \_\_\_\_\_

Course Taken During Study Hall: Y / N    Course Taken Outside of School: Y / N    Parent Approval \_\_\_\_\_  
*(initial here)*

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### **STEP 2:** *(Keep your appointment and be on time.)*

Meeting with Principal scheduled for: \_\_\_\_\_ (date) \_\_\_\_\_ (time)

Principal:    Approved    Conditional    Denied    Initials: \_\_\_\_\_    Date: \_\_\_\_\_

For: Credit / No Credit    During: Study Hall/ On Own Time    NOTES: \_\_\_\_\_

<b>Online Institution:</b> ____ Illinois Virtual School  ____ MOOC  ____ Other (ie. Concordia Univ.) Institution: _____	<b>Credit Type:</b> MOOC/No Credit _____  Regular _____  AP _____  Dual Credit _____  Credit Recovery _____	<b>Semester:</b> Fall _____  Spring _____  Year _____  Summer _____
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